

Certificate IV in Training and Assessment TAA40104 Level Four

Our Aims

- To provide you with the required knowledge and skills to qualify you to formally train and assess at a National Level within your field of expertise.
- To provide a friendly, relaxed and comfortable learning environment.
- To support (if necessary), any special needs you may have with your learning, to the best of our ability, and to ensure your training is enjoyable and meets your specific learning needs.

Duration of Training

4 Day Course

Training Includes

- Workbook activities
- group interaction, brainstorming and discussion
- Role plays
- Practice time
- Group activities

Course Content

TAADEL401B Plan and organise group-based delivery
TAADEL402B Facilitate group based learning
TAADEL404B Facilitate work based learning
TAADES401B Use client training packages to meet client needs
TAADES402B Design and develop learning programs

Five (5) units of competency listed above forms part of the full qualification in Certificate IV in Training & Assessment TAA40104.

What will this entitle me to do if I am successful in Level Four?

If competent (meaning you have been assessed as having the required knowledge and skills) you will be qualified to

- Plan and organise group-based delivery;
- Deliver group based training;
- Facilitate learning in the workplace (coaching or group delivery);
- Develop training packages to suit and meet individual or group needs;
- Design delivery plans, session plans and Learning & Assessment Plans.

Location

Capable Training provides flexible training. Training can be delivered at one of our training venues or if a group/Company booking, we can deliver training on your premises.

Assessment

TAA40104 Certificate Iv in Training & Assessment is a Nationally Accredited Qualification, therefore there are a number of assessment tasks that you will be required to complete to meet the required criteria/standard. Your trainer and assessor will clearly explain the assessment process to you and support you where necessary to ensure you have a full understanding of the assessment process prior to commencing any assessment.

Some of the assessments used to assess your competence are in Level Four are:

- Workbook activities
- Group scenarios
- Demonstration/Observation
- Practical exercises
- Written questionnaire

All assessments are discussed in great detail at the commencement of your course.

Outcomes

Successful participants will receive a Statement of Attainment in:

- **TAADEL401B Plan and organise group-based delivery**
- **TAADEL402B Facilitate group based learning**
- **TAADEL404B Facilitate work based learning**
- **TAADES401B Use client training packages to meet client needs**
- **TAADES402B Design and develop learning programs**

This competency forms part of Certificate IV in TAA40104 training and assessment

Pre-requisites

Successful completion of Level Three.

As outlined in the overall Certificate IV in training and assessment TAA40104 Information sheet.

If you would like further information please contact Capability Resources via email admin@capres.com.au or our office on 02 65 722 332.