

Certificate IV in Training and Assessment TAA40104 Level Two

Our Aims

- To provide you with the required knowledge and skills to qualify you to formally train and assess at a National Level within your field of expertise.
- To provide a friendly, relaxed and comfortable learning environment .
- To support (if necessary), any special needs you may have with your learning, to the best of our ability, and to ensure your training is enjoyable and meets your specific learning needs.

Duration of Training

3 Day Course

Training Includes

- Workbook activities
- group interaction, brainstorming and discussion
- Role plays
- Practice time
- Group activities



Course Content

TAADEL403B Facilitate individual learning

TAAASS403B Develop assessment tools

TAAASS404B Participate in assessment validation

The three (3) units of competency listed above form part of the full qualification in Workplace Training and Assessment TAA40104.

What will this entitle me to do if I am successful in Level Two?

If competent (meaning you have been assessed as having the required knowledge and skills) you will be qualified to

- Provide 1:1 coaching and develop individual coaching plans to further enhance a person's work knowledge and skills.
- Develop Assessment Tools against Nationally accredited unit of competencies.
- Validate and Review the Assessment process.

Location

Capable Training provides flexible training. Training can be delivered at one of our training venues or if a group/Company booking, we can deliver training on your premises.

Assessment

TAA40104 Workplace Training and Assessment is a Nationally Accredited Qualification, therefore there are a number of assessment tasks that you will be required to complete to meet the required criteria/standard. Your trainer and assessor will clearly explain the assessment process to you and support you where necessary to ensure you have a full understanding of the assessment process prior to commencing any assessment.

Some of the assessments used to assess your competence are in Level Two are:

- Workbook activities
- Group scenarios
- Demonstration/Observation
- Practical exercises
- Written questionnaire

All assessments are discussed in great detail at the commencement of your course.

Outcomes

Successful participants will receive a Statement of Attainment:

- TAADEL403B Facilitate individual learning
- TAADEL403B Develop assessment tools
- TAAASS404B Participate in assessment validation

This competency forms part of Certificate IV in TAA40104 training and assessment

Pre-requisites

Successful completion of Level One.

As outlined in the overall Certificate IV in training and assessment TAA40104 Information sheet.

If you would like further information please contact Capability Resources via email admin@capres.com.au or our office on 02 65 722 332.